



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

AGENDA

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
Tuesday, September 17, 2019 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL
FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison

2. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

ADJOURNMENT

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

AGENDA

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
September 17, 2019 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. **Approval of:**
 - a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee August 20, 2019
 - b. Regular Board Meeting Minutes and Warrants of August 20, 2019
2. **Warrants – None**
3. **Awards of Contracts – None**

UPDATES

1. **Update:** San Gorgonio Pass Regional Water Alliance Update
(by Director Davis)
2. **Update:** Manager's Operations Report
(by GM Louie)

NEW BUSINESS

1. Discussion/Action: **Customer Concern: Victor Bustos, Los Victors Restaurant. Monthly Meter Charge inquiry.**

2. Discussion: **Southern California Edison – Public Safety Power Shutoff (PSPS) (by General Manager Louie)**

Briefing: Electric power interruption during high winds in high fire risk areas. How will this adverse effect late evening and early morning water production?

3. Discussion/Action: **Legend Pump and Well and Rubicon tank inspection/cleaning bids. Award of contract.**

OLD BUSINESS

1. Discussion/Action: **Fire Suppression System Installation and Meter Charges (by Director Lynk)**

2. Discussion/Action: **Carol's Kitchen – Corporate Sponsorship Petition (by GM Louie)**

3. Discussion: **District Liability for Directors and Staff Traveling on Approve Events (by GM Louie)**

4. Discussion: **Sustainable Groundwater Management Act (SGMA) Update (by GM Louie)**

Prop 1 IRWM Implementation Grant Program Pre-application Workshop updates.

SGP GSP Kickoff meeting updates.

5. Discussion/Action: **Audio Sound System Bid (by General Manager Louie)**

Props AV Audio Visual FX – Michael Betancourt
945 E. 6th Street, Beaumont, CA 92223
(Estimated \$12k to \$15k)

PUBLIC COMMENTS

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GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – October 15, 2019, 5:00 pm
- b. Regular Board Meeting – Tuesday – October 15, 2019, 6:00 pm
- c. Personnel Committee – None
- d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – Wednesday – October 23, 2019

ADJOURNMENT

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Cabazon Water District
14618 Broadway Street • P.O. Box 297
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FINANCE & AUDIT COMMITTEE MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
Tuesday, August 20, 2019 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL

Director Wargo - Present
Director Israel - Present

Calvin Louie (General Manager) - Present
Elizabeth Lemus, Board Secretary - Absent
Cindy Byerrum, Financial Consultant - Present

*Note: This meeting was recorded by the District -

FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison

Balance Sheet:

- The District's combined Cash with Chase and LAIF balance was \$948,837 at month end.
- The District's total liabilities were approximately \$1.15 million at month end.

Profit and Loss:

- ¶ Line 3 Base Rate: This is the flat, fixed monthly charge to all residents for water service. YTD is trending on budget at 8%.
- ¶ Line 4 Commodity Sales: This is the variable income from charges linked to the consumption of water. YTD is trending near budget at 9%.
- ¶ Line 5 DPHO Contract: This is the amount of the variable charge to DPHO, which is segregated until their contract expires. YTD is trending near budget at 9%.
- ¶ Line 17 Interest Income YTD is trending at 23% due to higher interest rates than anticipated in budget.
- ¶ Line 31 Employee Health Care: YTD is at 11% due to higher monthly premiums than anticipated in budget.
- ¶ Line 62 Computer Services: YTD is at 12% due to \$1.5K invoice from CUSI for Web Integration - Online Payments System losing Microsoft Support.
- ¶ Line 78 Other Fees/SWRCB: YTD is at 34% due to timing of Riverside County Fees. Blanket Encroachment Permit (\$2K) & Annual LAFCO Fees were paid in July.
- ¶ Line 80 Shop Supplies & Small Tools: YTD is at 20% due to \$1.4K purchase of Welding supplies & tools.

- As of July 31th, the fiscal year-to-date net income is \$39,814.

2. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

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ADJOURNMENT

Motion to adjourn at 17:09 hr. made by Director Israel and 2nd by Director Wargo

Director Wargo - Aye
Director Israel - Aye

Meeting adjourned at 17:09 hr. on Tuesday, August 20, 2019

Robert Lynk, Board Chair
Board of Directors
Cabazon Water District

Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

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REGULAR BOARD MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
August 20, 2019 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Maxine Israel - Present
Director Sarah Wargo - Present
Director Alan Davis - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Absent
Cindy Byerrum, Financial Consultant - Present
Steve Anderson, Best Best & Krieger Law Firm - Present

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee July 16, 2019
- b. Regular Board Meeting Minutes and Warrants of July 16, 2019

c. Special Board Meeting Minutes and Warrants of August 5, 2019

Motion to approve minutes of a, b, and c made by Director Davis and 2nd by Director Sanderson.

Director Sanderson - Aye

Director Israel - Aye

Director Wargo - Aye

Director Davis - Aye

Director Lynk – Aye

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: San Gorgonio Pass Regional Water Alliance Update
(by Director Davis)
2. Update: Manager's Operations Report
(by GM Louie)

OLD BUSINESS

1. Discussion/Action: Fire Suppression System Installation and Meter Charges (by Director Lynk)

GM – Reiterated the following:

- 1" water meter is Riverside County Planning & Fire Department initial requirements in the original flyer. Based on the District's engineer, she advises the County actually has the option to recommend any size meter as long as it meets the minimum required gpm to run the private fire suppression system.
- It was reminded the current size required by the District for a single family dwelling (both house and mobile) is a ¾" water meter with a "U" branch, one for fire sprinkler and the other for potable water.
- No reduction to Facilities & Capacity Charges
- Should be made available to single family dwelling, whether it is a structure or mobile or prefabricated house.

Board – Directed Byerrum (Financial Advisor) to perform a study regarding the usage 1" water meters. Byerrum replied she would start upon Lemus's return from her Army Reserve training deployment.

Motion to Table this item made by Director _____ and 2nd by Director _____.

*Note: No roll call vote was made, but it was the complete consensus of the Board to table this item. No objections were voiced by either Board or Public.

2. **Discussion/Action:** Carol's Kitchen – Corporate Sponsorship Petition (by Carol Allbaugh; Board of Director/Strategic Advisor or designated representative)

Motion to Table this item made by Director _____ and 2nd by Director _____.

***Note:** No roll call vote was made, but it was the complete consensus of the Board to table this item. No objections were voiced by either Board or Public.

3. **Discussion:** Sustainable Groundwater Management Act (SGMA) Update
(by General Manager Louie)

Prop 1 IRWM Implementation Grant Program Pre-application Workshop was held at the Coachella Valley Water District on 08/12/19.

SGP GSP Kickoff meeting to be held on 08/27/19 at SGPWA

4. **Discussion/Action:** Vendor Bid re: Computer Services
(by Director Sanderson & Director Wargo)

Director Wargo – "I just want not for the cost to be raised to an unreasonable level. I have never seen IT physically working here at the District."

GM - Stated IT works 24/7. There have been occasions where I have called their emergency help line 3 in the morning. By the time I arrive in town, the issues are generally resolved. Emphasis was placed on SCADA, billing, and sensitive customer information,

NO ACTION OR VOTE TAKEN made by Director _____ and 2nd by Director _____.

This item was dropped. No action or vote taken.

***Note:** No roll call vote was made, but it was the complete consensus of the Board to table this item. No objections were voiced by either Board or Public.

Discussion/Action: General Manager Employment Agreement (by Chairman Lynk and Board)

Motion to approve / General Manager Employment Agreement made by Director Davis and 2nd by Director Wargo

Director Sanderson - Aye
Director Israel - Abstain
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

NEW BUSINESS

1. **Discussion/Action:** Audio Sound System Bid (by General Manager Louie)

Props AV Audio Visual FX – Michael Betancourt

945 E. 6th Street, Beaumont, CA 92223
(Estimated \$12k to \$15k)

Motion to Table this item made by Director _____ and 2nd by Director _____.

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MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – September 17, 2019, 5:00 pm
- b. Regular Board Meeting – Tuesday – September 17, 2019, 6:00 pm
- c. Personnel Committee – None

- d. San Geronio Pass Regional Water Alliance – Alliance Meeting – Wednesday – September 25, 2019

ADJOURNMENT

Motion to adjourn at 19:30 hr. made by Director Davis and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

Meeting adjourned at 19:30 hr. on Tuesday, August 20, 2019

Robert Lynk, Board Chair
Board of Directors
Cabazon Water District

Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

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Cabazon Water District
Profit & Loss
August 2019

	Aug. 2019	Current YTD	FY 19/20 Budget	YTD (17%)
1 REVENUES				
2 OPERATING INCOME				
3 Base Rate - Water Bills	\$ 73,572	\$ 146,469	\$ 889,300	16%
4 Commodity Sales	42,367	71,894	320,600	22%
5 DHPO Contract	18,482	37,308	211,700	18%
6 Fire Sales - Water Bills	439	878	3,900	23%
7 Penalty Fees - Water Bills	4,926	9,564	44,900	21%
8 New Account Fees - Water Bills	-	125	1,800	7%
9 Returned Check Fees	30	60	400	15%
10 Basic Facilities Fee	-	-	18,900	0%
11 Stand By Fees - Tax Revenue	-	-	113,600	0%
12 TOTAL OPERATING INCOME	139,816	266,298	1,605,100	17%
13 NON-OPERATING INCOME				
14 Property Taxes	86	86	60,900	0%
15 Cell Tower Lease Income	4,174	6,262	25,100	25%
16 Misc. Non-Operating Income	-	367	-	0%
17 Interest Income	592	1,054	19,300	5%
18 TOTAL NON-OPERATING INCOME	4,853	7,770	105,300	7%
19 TOTAL REVENUES	144,669	274,067	1,710,400	16%
20 EXPENSES				
21 PAYROLL				
22 Directors Fees	1,100	1,100	20,000	6%
23 Management & Customer Service				
24 Customer Accounts	3,840	8,481	52,100	16%
25 Business Admin Manager	4,920	9,841	74,700	13%
26 General Manager	6,662	13,325	95,600	14%
27 Total Management & Customer Service	15,422	31,646	222,400	14%
28 Field Workers	13,660	27,888	168,300	17%
29 Employee Benefits Expense				
30 Workers Comp.	912	1,825	6,200	29%
31 Employee Health Care	15,045	22,278	67,000	33%
32 Pension	6,052	12,252	78,300	16%
33 Total Employee Benefits Expense	22,010	36,355	151,500	24%
34 Payroll Taxes	2,266	5,214	33,200	16%
35 TOTAL PAYROLL	54,458	102,204	595,400	17%

Cabazon Water District
Profit & Loss
August 2019

		FY 19/20			
		Aug. 2019	Current YTD	Budget	YTD (17%)
36	OPERATIONAL EXPENSES				
37	Facilities, Wells, T&D				
38	Lab Fees	237	1,039	8,700	12%
39	Meters	2,183	2,183	4,700	46%
40	Utilities - Wells	4,463	9,144	124,000	7%
41	Line R&M Contractor	-	-	12,500	0%
42	Line R&M Materials	1,771	5,850	60,000	10%
43	Well Maintenance	2,274	3,234	37,000	9%
44	Security	2,122	3,280	24,800	13%
45	Grant Writing Services	-	-	10,000	0%
46	Engineering Services	3,676	3,676	46,500	8%
47	Facilities, Wells, T&D - Other	45	565	12,400	5%
48	Total Facilities, Wells, T&D	16,978	29,178	340,600	9%
49	Utilities - Office				
50	Electricity	1,951	3,713	19,000	20%
51	Gas	25	61	1,000	6%
52	Telephone	829	1,648	9,800	17%
53	Trash Pickup & Office Cleaning	369	738	4,500	16%
54	Total Utilities - Office	3,174	6,160	34,300	18%
55	Office Expenses				
56	Water Billing System	177	355	2,100	17%
57	Supplies & Equipment	212	619	9,900	6%
58	Copier Lease & Printing Supplies	237	474	6,000	8%
59	Dues & Subscriptions	208	625	4,900	13%
60	Postage	929	1,479	7,900	19%
61	Printing & Publications	125	125	6,200	2%
62	Computer Services	2,702	7,064	36,800	19%
63	Office Storage	500	1,000	6,100	16%
64	Air Conditioning Servicing	418	836	4,900	17%
65	CA Water Systems Alliance	-	-	2,500	0%
66	Office Expenses - Other	152	152	2,900	5%
67	Total Office Expenses	5,660	12,728	90,200	14%
68	Support Services				
69	Financial Audit	1,250	1,250	22,500	6%
70	Accounting	6,453	9,266	35,000	26%
71	Legal Services	9,672	14,987	52,000	29%
72	Bank Service Charges	57	105	700	15%

Cabazon Water District
Profit & Loss
August 2019

		FY 19/20			
		Aug. 2019	Current YTD	Budget	YTD (17%)
73	Payroll Service	305	800	4,700	17%
74	Website Support	-	-	900	0%
75	General Liability Insurance	1,962	3,924	23,400	17%
76	Total Support Services	22,567	33,201	139,200	24%
77	Training/Travel	2,755	3,936	26,400	15%
78	Other Fees/SWRCB	-	2,386	7,100	34%
79	Service Tools & Equipment				
80	Shop Supplies and Small Tools	983	2,710	8,700	31%
81	Vehicle Fuel	593	1,219	16,600	7%
82	Employee Uniforms	-	-	1,800	0%
83	Safety	-	-	500	0%
84	Tractor Expenses	-	177	7,500	2%
85	Equipment Rental	-	-	2,000	0%
86	Service Trucks - R&M	315	715	14,200	5%
87	Water Ops Phone & Internet	194	394	2,400	16%
88	Total Service Tools & Equipment	2,085	5,216	55,700	9%
89	NON-OPERATING EXPENSES				
90	Grant & Loan Processing Fee	-	-	1,400	0%
91	DWR Interest Expense	-	-	9,100	0%
92	DHPO Interest Expense	-	-	7,900	0%
93	Bad Debt Expense	-	-	1,200	0%
94	Miscellaneous	-	8	1,100	1%
95	TOTAL NON-OPERATING EXPENSES	-	8	20,700	0%
96	TOTAL EXPENSES	107,675	195,015	1,309,600	15%
97	TOTAL INCOME BEFORE CAPITAL & GSA	36,994	79,052	400,800	20%
98	DHPO Capacity Credit	(1,750)	(3,500)	(21,000)	17%
	CAPITAL PROJECTS				
99	Main Street Improvements (Icehouse Imp.)	-	-	(30,000)	0%
100	Meter Replacements & Other Capital	-	-	(22,000)	0%
101	New Vehicle Purchase	-	-	(37,000)	0%
102	TOTAL CAPITAL PROJECTS	-	-	(89,000)	0%
103	DEBT - PRINCIPAL				
104	Debt Service Principal - DWR	-	-	(39,600)	0%
105	Debt Service Principal - DHPO (Zion)	-	-	(80,800)	0%
106	TOTAL DEBT - PRINCIPAL	-	-	(120,400)	0%
107	SGMA / GSA	(3,401)	(3,401)	(60,000)	6%
108	NET INCOME / (LOSS)	\$ 31,843	\$ 72,152	\$ 110,400	65%

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

Cabazon Water District
Balance Sheet
August 31, 2019

Aug. 31, 19

1	ASSETS	
2	Current Assets	
3	Checking/Savings	
4	General Bank Account-Chase	138,924
5	Payroll Bank Account-Chase	82,582
6	Trust Account-Chase (Cust. Deposits)	10,134
7	Local Petty Cash	100
8	Total Checking/Savings	231,740
9	Accounts Receivable	226,678
10	LAIF	729,888
11	Bank of NY Trustee Accounts	70,054
12	Prepaid Expenses	19,276.55
13	Inventory Total	104,142
14	Total Other Current Assets	1,150,039
15	Total Current Assets	1,384,988
16	Fixed Assets	
17	Construction in Process	
18	CIP Cabazon Outlets Expansion	9,692
19	CIP Super Map	26,463
20	CIP 50100 Main St. Property	115,053
21	Total Construction in Process	151,208
22	Tools and Equipment	123,319
23	Source of Supply	1,552,226
24	Transmission & Distribution	10,316,395
25	Buildings & Structures	12,281
26	Water Treatment	8,800
27	Office Furniture and Equipment	71,808
28	Intangible Plant	11,032
29	Vehicles	114,728
30	Land	689,548
31	Accumulated Depreciation	(5,672,996)
32	Total Fixed Assets	7,378,349
33	TOTAL ASSETS	8,763,337
34	LIABILITIES & EQUITY	
35	Liabilities	
36	Current Liabilities	
37	Accounts Payable	32,690
38	Other Current Liabilities	
39	Customer Deposits - Co 1	4,550
40	Customer Deposits - Co 2	4,823
41	Total Customer Deposits	9,373
42	Accrued Vacation Pay	13,352
43	DWR-HS Payable - Current	39,550
44	Current Portion Zion's Bank Ln	80,847
45	Accrued Payroll	7,450

Cabazon Water District
Balance Sheet
August 31, 2019

		<u>Aug. 31, 19</u>
46	Accrued Payroll Taxes	554
47	Accrued Interest	4,449
48	Accrued Expenses	8,129
49	Employee Deductions	143
50	Total Other Current Liabilities	<u>163,848</u>
51	Total Current Liabilities	196,538
52	Long Term Liabilities	
53	DWR-H Loan Payable (Payoff '26)	278,950
54	Zion's Bank Long Term (2023)	254,898
55	RCEDA Loan Payable	300,000
56	Total Long Term Liabilities	<u>833,848</u>
57	Total Liabilities	1,030,387
58	Total Equity	<u>7,732,950</u>
59	TOTAL LIABILITIES & EQUITY	<u>8,763,337</u>



MEMORANDUM

DATE: September 17, 2019
TO: The Cabazon Water District Board of Directors
FROM: Ellie Lemus, Board Secretary
SUBJ: Customer Concern: Los Victors Restaurant
cc:

Dear Board of Directors,

On September 3, 2019, Mr. Victor Bustos came into the District office regarding his monthly water bills. He stated that they were very high, and that his water usage is not that much. He expressed concerns regarding being able to pay the monthly water bill.

Upon researching his account, his business' water meter size is a 1 ½", which has a monthly meter charge of \$280.46. Because it is a business, they are not charged a tiered rate, but are charged a flat rate of \$2.69 per every hundred cubic feet.

If Mr. Bustos is having trouble paying his monthly water bill, it might benefit him to inquire with the company he is leasing his property from to see if they might assist in paying part or all of the monthly water bill.

Enclosed is a copy of Mr. Busto's water account history.

Cabazon Water District
14618 Broadway Street
PO Box 297
Cabazon, CA 92230
www.cabazonwater.org

Bus. (951) 849-4442

Fax (951) 849 2519

Customer Transaction Summary

Customer Information

Account No: 5-50920LVR
 LOS VICTOR RESTAURANT
 50920 SEMINOLE DR
 CABAZON, CA 92230-

Location Information

Location No: 2-20054
 50-920 SEMINOLE
 CABAZON, CA 92230

Date	Type	More Info	Reading	Usage	Prior Balance	Transaction Amount	Balance
05/22/2018	Misc - 001				0.00	20.00	20.00
06/28/2018	F Charge	06/13/2018	6200	0	20.00	267.11	287.11
07/23/2018	Penalty				287.11	26.71	313.82
07/23/2018	Interest				313.82	4.01	317.83
07/30/2018	Charge	07/12/2018	6200	0	317.83	267.11	584.94
08/15/2018	Misc - TAG				584.94	10.00	594.94
08/20/2018	Payment	CREDIT CARD			594.94	-594.94	0.00
08/30/2018	Charge	08/09/2018	6200	0	0.00	267.11	267.11
09/04/2018	Adjustment				267.11	-267.11	0.00
09/27/2018	Charge	09/10/2018	6200	0	0.00	267.11	267.11
10/22/2018	Penalty				267.11	26.71	293.82
10/22/2018	Interest				293.82	4.01	297.83
10/31/2018	Charge	10/11/2018	9400	3200	297.83	349.03	646.86
11/14/2018	Misc - TAG				646.86	10.00	656.86
11/19/2018	Payment	CHECK			656.86	-310.00	346.86
11/21/2018	Penalty				346.86	33.69	380.55
11/21/2018	Interest				380.55	5.05	385.60
11/26/2018	Return Chk				385.60	310.00	695.60
11/28/2018	Misc - RET				695.60	30.00	725.60
11/28/2018	Payment	CASH			725.60	-340.00	385.60
11/29/2018	Charge	11/08/2018	10500	1100	385.60	295.27	680.87
12/13/2018	Misc - TAG				680.87	10.00	690.87
12/17/2018	Payment	CASH			690.87	-400.00	290.87
12/26/2018	Penalty				290.87	28.09	318.96
12/26/2018	Interest				318.96	4.21	323.17
12/31/2018	Charge	12/10/2018	13000	2500	323.17	331.11	654.28
01/10/2019	Misc - TAG				654.28	10.00	664.28
01/14/2019	Payment	CASH			664.28	-140.00	524.28
01/15/2019	Payment	CASH			524.28	-140.00	384.28
01/22/2019	Penalty				384.28	33.11	417.39
01/22/2019	Interest				417.39	4.98	422.37
01/30/2019	Charge	01/10/2019	15200	2200	422.37	339.64	762.01
02/14/2019	Misc - TAG				762.01	10.00	772.01
02/19/2019	Payment	CASH			772.01	-290.00	482.01
02/21/2019	Penalty				482.01	33.96	515.97
02/21/2019	Interest				515.97	6.36	522.33
02/25/2019	Payment	CASH			522.33	-70.00	452.33
02/28/2019	Charge	02/11/2019	17300	2100	452.33	336.95	789.28
03/14/2019	Misc - TAG				789.28	10.00	799.28
03/18/2019	Payment	CASH			799.28	-400.00	399.28
03/21/2019	Penalty				399.28	33.70	432.98
03/21/2019	Interest				432.98	5.08	438.06
03/21/2019	Charge	03/13/2019	19700	2400	438.06	345.02	783.08
04/11/2019	Misc - TAG				783.08	10.00	793.08
04/16/2019	Misc - TG2				793.08	10.00	803.08
04/16/2019	Misc - RCF				803.08	50.00	853.08

Customer Transaction Summary

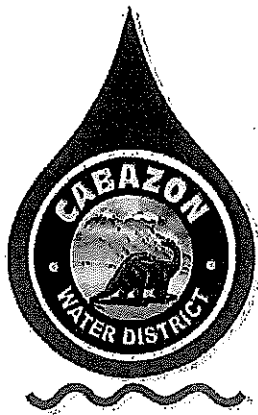
Customer Information

Account No: 5-50920LVR
 LOS VICTOR RESTAURANT
 50920 SEMINOLE DR
 CABAZON, CA 92230-

Location Information

Location No: 2-20054
 50-920 SEMINOLE
 CABAZON, CA 92230

Date	Type	More Info	Reading	Usage	Prior Balance	Transaction Amount	Balance
04/16/2019	Payment	CASH			853.08	-500.00	353.08
04/22/2019	Penalty				353.08	28.31	381.39
04/22/2019	Interest				381.39	4.25	385.64
04/30/2019	Charge	04/10/2019	22200	2500	385.64	347.71	733.35
05/15/2019	Misc - TAG				733.35	10.00	743.35
05/20/2019	Payment	CASH			743.35	-300.00	443.35
05/21/2019	Penalty				443.35	34.77	478.12
05/21/2019	Interest				478.12	5.22	483.34
05/30/2019	Charge	05/13/2019	25100	2900	483.34	358.47	841.81
06/13/2019	Misc - TAG				841.81	10.00	851.81
06/18/2019	Misc - TG2				851.81	10.00	861.81
06/18/2019	Payment	CASH			861.81	-500.00	361.81
06/18/2019	Misc - RCF				361.81	50.00	411.81
06/24/2019	Penalty				411.81	34.18	445.99
06/24/2019	Interest				445.99	5.13	451.12
06/27/2019	Charge	06/12/2019	27400	2300	451.12	342.33	793.45
07/15/2019	Misc - TAG				793.45	10.00	803.45
07/17/2019	Payment	CASH			803.45	-300.00	503.45
07/22/2019	Penalty				503.45	34.23	537.68
07/22/2019	Interest				537.68	5.76	543.44
07/24/2019	Payment	CASH			543.44	-150.00	393.44
07/31/2019	Charge	07/11/2019	29500	2100	393.44	336.95	730.39
08/15/2019	Misc - TAG				730.39	10.00	740.39
08/21/2019	Penalty				740.39	33.70	774.09
08/21/2019	Interest				774.09	10.19	784.28
08/21/2019	Payment	CASH			784.28	-200.00	584.28
08/29/2019	Charge	08/12/2019	31800	2300	584.28	342.33	926.61



Current Water Rates Effective December 1, 2018

Meter Size	Monthly Service Charge
5/8"	\$ 61.77
3/4"	\$ 89.10
1"	\$ 143.78
1-1/2"	\$ 280.46
2"	\$ 444.48
3"	\$ 881.88
4"	\$ 1373.94
6"	\$ 2740.80
Contract Customer	\$ 2025.45

Monthly Commodity Charge

Tier 1: 0-700 ft ³	\$1.39 per 100 cubic feet
Tier 2: 800-1,400 ft ³	\$3.04 per 100 cubic feet
Tier 3: Over 1,400 ft ³	\$4.42 per 100 cubic feet
Contract Customer	\$4.64 per 100 cubic feet



Lic. # 964537

QUOTE
Cabazon Water District - Well N° 1 Rehabilitation

Item #	Bid Item Description	Qty.	Units	Unit Bid Price	Qty. this Period	Period Total	Qty. to Date	Total to Date
1	Mob/Demob	1	LS	\$ 3,003.00	1	\$ 3,003.00	1	\$ 3,003.00
2	Pull Well Pump - 800 ft.	1	LS	\$ 11,448.00	1	\$ 11,448.00	1	\$ 11,448.00
3	1 st Run Video Survey – 16" Casing x 1,220 ft. deep.	1	LS	\$ 1,050.00	1	\$ 1,050.00	1	\$ 1,050.00
4	Mob/Demob	1	LS	\$ 500.00	1	\$ 500.00	1	\$ 500.00
5	Remove and properly dispose of oil in well (assume 10 ft. layer of oil in well)	6	Hrs.	\$ 300.00	6	\$ 1,800.00	6	\$ 1,800.00
6	Wire brush and bail the well – 320 ft. screen interval	24	Hrs.	\$ 325.00	24	7,800.00	24	7,800.00
7	2 nd Run Video Survey – 16" Casing x 1,220 ft. deep.	1	LS	\$ 1,050.00	1	\$ 1,050.00	1	\$ 1,050.00
8	Mob/Demob	1	LS	\$ 500.00	1	\$ 500.00	1	\$ 500.00
9	New – 10" x 365" wall x 3" x 1-11/16" x 20 ft. column, tube and shaft extension.	4	LF	\$ 1,990.00	4	\$ 7,960.00	4	\$ 7,960.00
10	Reinstall well pump to an 880 ft. setting.	1	LS	\$ 15,264.00	1	\$ 15,264.00	1	\$ 15,264.00
11	Start up, tune and run pump.	1	LS	\$ 441.00	1	\$ 441.00	1	\$ 441.00

Total

\$ 50,816.00

\$ 50,816.00

**These prices are based on non-prevailing wage rates and are valid for 30 days, after such time they may be subject to review and/or change.*

Sincerely,

Julio Martinez

1324 W. Rialto Ave. San Bernardino, CA 92410

Phone: (909)384-1000 Fax: (909)384-1001

Bakersfield Well & Pump Co.
 7212 Fruitvale Avenue
 Bakersfield, CA 93308

To: Cabazon Water District

Quote #1

13-Aug-19

Krieger & Stewart, Inc.
 Sabrina Nies
 951 684-6900

QUOTE

Job Description:

Well No. 1 Rehabilitation - Cabazon Water District

Item #	Bid Item Description	Qty	Units	Unit Bid Price	Qty This Period	Period Total	Qty to Date	Total to Date
1	Mob/Demob	1	LS	\$ 4,000.00	1	\$ 4,000.00	1	\$ 4,000.00
2	Pull Well Pump - 800'	1	LS	\$ 22,500.00	1	\$ 22,500.00	1	\$ 22,500.00
3	1st Run Video Survey - 16" x 1,220'	1	LS	\$ 2,500.00	1	\$ 2,500.00	1	\$ 2,500.00
4	Mob/Demob	1	LS	\$ 4,000.00	1	\$ 4,000.00	1	\$ 4,000.00
5	Remove & properly dispose of oil in well (assume 10' oil layer in well)	6	Hrs	\$ 450.00	6	\$ 2,700.00	6	\$ 2,700.00
6	Wire brush & bail the well - 320' screen interval	24	Hrs	\$ 400.00	24	\$ 9,600.00	24	\$ 9,600.00
7	2nd Run Video Survey - 16" x 1,220'	1	LS	\$ 2,500.00	1	\$ 2,500.00	1	\$ 2,500.00
8	Mob/Demob	1	LS	\$ 4,000.00	1	\$ 4,000.00	1	\$ 4,000.00
9	New -10" x.365"wall x 3" x 1-11/16" x 20' column, tube & shaft	80	LF	\$ 130.00	80	\$ 10,400.00	80	\$ 10,400.00
10	Reinstall well pump to 880'	1	LS	\$ 23,300.00	1	\$ 23,300.00	1	\$ 23,300.00
11	Startup & run pump	1	LS	\$ 1,500.00	1	\$ 1,500.00	1	\$ 1,500.00

TOTALS

\$ 87,000.00

\$ 87,000.00

Prepared By: _____
 Oscar Macias Date

Signed By: _____
 John C. Zimmerer Date

Approved By: _____
 Date



MEMORANDUM

DATE: September 17, 2019
TO: Board of Directors
FROM: Calvin Louie – General Manager
SUBJ: Staff Report
cc: Anderson
Lemus

Question #1 ask by the Board

Should a Board member, driving a motor vehicle to an approved District event and the Board member is involved with a traffic collision, whom is responsible in a civil lawsuit? What would be the liability level of the District, vehicle Rental Company, the Board member driving, and the other driver?

Director Lynk suggested that flying would lessen the District's liability as in the event of an accident, the airline would be primary liable.

Summary of the answer from Legal:

1. Board member driving a rental vehicle is covered providing it is assumed the car rental company is insured,
2. Board members driving their POV (privately owned vehicle) must have the minimum auto insurance per the California Vehicle Code,
3. Check with the District's liability insurance policy will cover a Board member operating a POV on approved District business.

Question #2 ask by the Board

Director Wargo asked, if it is possible for the Board approve, allowing a confirmed 501(c)(3) organization to insert their flyer with the monthly water bill one time per year? The non-profit organization would provide the flyers to be inserted. The District would absorb the cost for folding and inserting the flyer at the contract mail sorting service.

1. The District is prohibited from inserting a flyer in its water bill for a non-profit 501(c)(3) organization if the purpose of the flyer does not depict the same purpose of both organizations.
2. In the case of Carol's Kitchen, a confirmed 501(c)(3) non-profit organization, their purpose is providing meals for financially challenged individuals. This is NOT in consistence of the Cabazon Water District, in which the District's purpose is to serve potable water to the community.
3. Therefore, the District inserting flyers for Carol's Kitchen would be prohibited under Article XVI of the California constitution.

See attached memorandum from Best, Best & Krieger, LLP, dated 08/30/2019, File No.: 22527.0000, titled "Allowing Mail inserts by a Non-Profit Organization in District Mailing.



BEST BEST & KRIEGER
ATTORNEYS AT LAW

Memorandum

To: Cabazon Water District **File No.:** 22527.00000
From: Best Best & Krieger LLP
Date: August 30, 2019
Re: Allowing Mail Inserts by a Non-Profit Organization in District Mailings

QUESTION PRESENTED

Should the Board allow a confirmed 501(c)(3) organization, to insert their flyer with the monthly water bill once a year?

SHORT ANSWER

The District may allow a non-profit organization to insert their flyer with the District's monthly water bill only if the public purposes of the District and the non-profit are consistent with one another. Absent such consistency, the mail insert may be deemed in violation of Article XVI of the California State Constitution.

ANALYSIS

Article XVI of the California State Constitution prohibits public agencies from providing aid or anything else to private entities¹. Typically, expenditures meant to serve a public purpose are not considered gifts in the context of Article XVI, regardless of whether or not a private entity benefits from the expenditure². The public purpose exception only applies if the purpose of the expenditure is consistent with the District's purposes³. Conversely, expenditures driven by personal motives or moral obligations do not serve a primary public purpose and are therefore considered gifts⁴. Lastly, appropriations to nonprofit associations cannot be made without a form of compensation⁵.

Here, the District would be considered as providing aid to a nonprofit without compensation by inserting the flyers with the monthly water bills. For the public purpose exception to apply, the nonprofit and the District would have to share a similar purpose. This exception would only apply if the public purpose aligns with the District's purpose of providing water services to residents. If the two purposes are not aligned, it is more likely that allowing the non-profit to insert a flyer in the District's mailings would make the District's related expenditures a gift, prohibited under Article XVI of the California constitution.

¹ Cal. Const., art XVI, § 6

² *County of Alameda v. Janssen* (1940) 16 Cal.2d 276,281

³ *Id.* at 282-283

⁴ *Veterans' Welfare Board v. Riley* (1922) 189 Cal. 159, 170

⁵ 15 McQuillin, *The Law of Municipal Corporations* (3d ed. 2017) § 39:31